

Documentation of Growth is a tool for the Consensus Group to keep track of the Learner's school work according to the goals agreed upon within the Learning Plan. There are two aspects of growth: advancement and learning.

Advancement

The monthly columns in the Documentation of Growth (DoG) screen are a place where the RC can make notes about advancement in each of the classes over the course of the school year. Notes about advancement might include descriptions of challenges and successes that the Learner is having with a class. Descriptions of strategies to overcome challenges are helpful here. Listing the current place in the course where the Learner is working can show advancement over time. These could be the page number, lesson, or chapter that the Learner is working on each month, especially if there is a scanned image of the table of contents from the text or a course syllabus to cross reference. A narrative description of advancement could refer to learner goals/actions from the ILP. By reading along the row for a class any member of the Consensus Group can review advancement of the Learner through the class.

Learning

The other aspect of tracking the Learner's growth is a record of learning. This can be a narrative description of the successes that the Learner has had with a class, or the ways in which the Learner has worked through challenges. Samples of work can be particularly helpful to show learning. Examples of school work might be graded tests or writing samples or project photos. **It is important for the RC and family to discuss and view the Learner's work each month and decide which information will be most beneficial for the RC to share and discuss with the HQC to best assist the Learner and family in their educational path and goals through the year. For example, it is especially helpful for the parent/primary mentor to select samples of work that show the Learner's success, or challenges they have overcome, or challenges they are still working on.**

Frequency

The frequency of submitting Documentation of Growth Samples (DoGS) will vary according to the Support Status Level for the Learner. If the Learner is on LSS or Required status, the RC will submit DoGS monthly. If the Learner is on Limited or Advanced status, the RC will submit DoGS quarterly. However, regardless of the Support Status Level, it is still important for the RC and family to review the Learner's work each month – including discussion of the Learner's progress towards meeting their goals in the Learning Plan and seeing the work on a regular basis.

When submitting DoGS, please include the following information on each submission:

- **Learner Name**
- **Class Name**
- **Date Completed**
- **Assignment Graded/Scored/Evaluated**
- **Lesson/Page Number/Chapter from the Text**