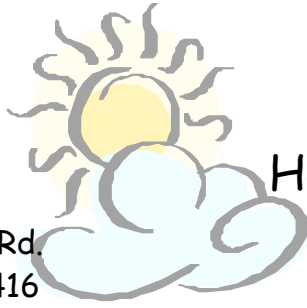


Delta

VISION



July 2009

Home and Community Program

1080 Pioneer Rd.
Delta, CO 81416

www.deltavision2.com

874-8226

Fax: 874-8336

Office Hours: Monday - Friday 8:00 AM - 4:00 PM

Annual Picnic

Inside

Director's Message

Educator
Orientation

Summer Math Lab

New Procedures

Mark your datebook for August 11, 2009. The annual VISION Back To School Picnic will take place on that Tuesday from 4:00 - 7:00 PM at the Baptist Church just south of the VISION office on Pioneer Road. There will be fun, food, and games. Many Educators will attend the picnic and will be available from 4:00 to 6:00 PM to provide information about the opportunities they can provide for Learners and Families. The picnic is a great chance to visit with old friends and meet Learners and Families new to the program. For more information call the office.

Enrollment Classes

Enrollment classes are required for all new families. At these classes, families will visit with the Director (program requirements), Technology Support Coordinator (computer issues and online documents), Learning Specialist (individual challenges for Learners and solutions), Highly Qualified Consultants (curriculum advice and structure), Assessment Coordinator (required and optional assessments), Guidance Specialist (future plans after high school and graduation), Resource Consultants (agreements with the program and RC), and Funding Administrators (items that can be funded and the process for funding) in order to gain the knowledge needed to navigate within this program successfully for each child.

Anyone who is already in the program is also welcome to schedule a time to come and visit with any or all of these individuals in order to gain clarity or get a little more training in an area that still may be confusing to you.

Enrollment classes will be offered every week, but participants must sign up ahead of time. Call the office for times and additional details.

From the Director

Welcome to the new school year. Last year at this time we were facing the huge challenge of converting to a paperless system. This year the changes to documentation are minor and have been adopted based upon input from Parents and Staff. I want to review a few key requirements:

- All Learners within the DVHCP are public school students and public tax dollars are used to fund all aspects of the school. This means that we must be accountable for all money spent using thorough accounting practices. Also, anything purchased using DVHCP monies belong to the school.
- All Learners within the DVHCP must have a Learning Plan which outlines goals, strategies, and resources needed in order to complete their education for the year. This plan should be assessed regularly and progress (including hours spent) must be recorded on a weekly basis within the Weekly Journal (WJ). NEW OPTION - The Weekly Journal has two options for recording progress: 1) Continuation of the same style of documentation from last school year - provide a detailed account of work completed that week and achievement of any measurable goals listed upon the Learning Plan. OR 2) Create a Lesson Plan within the WJ each week detailing the projected lessons for the week. Your weekly reflection then becomes a simple statement regarding the completion of the lesson plan which should also include achievement of any measurable goals listed within the Learning Plan. Learners in 1st-12th grade must have a total of 720 learning hours scheduled (180 with an educator who is not an immediate family member), completed, and documented by the end of the school year.
- Families and RCs should communicate regularly regarding Learner needs and progress. They must meet at least once per month. At that meeting Documentation Of Learning (DOL) will be provided to the RC. NEW PROCESS - Every Learner will receive a Learning Documentation Folder (LDF). Each week, Learners and parents should choose some of the completed school work, place it in the folder, and type an X into the LDF column in the Weekly Journal. The work in the folder will be given to the RC at their regularly scheduled meeting. The Learner and family are encouraged to show and discuss the documents with their RC. The RC will take the Documentation of Learning and show it to the Learner's Highly Qualified Consultant (HQC). In this way, all people in the consensus group (Family, Learner, RC, and HQC) will be able to physically see the Learner's progress. The only changes to this procedure are the provided DOL folder and providing viewing access to school work to the HQC.

These are the main requirements of the program. If you are looking for more support in a specific skill area, I encourage you to attend an upcoming enrollment class. These classes are now required for those Learners who are entering the program; however, they are also available to you as an existing DVHCP family. The class is not a class in which you sit with a group of people reviewing a topic but rather an opportunity to visit one on one (or in a small group) with people who have specific skills and knowledge. They will be available to help you learn about a topic or how to navigate a requirement within the program. Call the front desk for information on the next enrollment class if you are interested in talking with someone about: program requirements, learning challenges, funding (how or what), curriculum choices, future plans after high school, classes/Educator role, assessments (CSAP, Scantron, or DIBELs), a new RC, or Learner information (transcripts, transfers etc). The newly revised DVHCP handbook will be available online by July 13th. Please review the policies and procedures so that you can be prepared with your questions the next time you speak with your RC. I look forward to a terrific school year.

Educator Orientation

Tuesday, August 4, 2009 is an important day for all VISION Educators. There will be a meeting at 7:00 PM at the VISION office that will cover a lot of information Educators will need to know. Funding and an explanation of our on line communication system are just two of the topics that will be addressed. All Educators are strongly encouraged to attend this meeting.

New RCs

Kris Hooten

Ryan McGehee

Kim Williams

Welcome to the VISION family

Summer Math lab

Tuesday mornings from 9-11
July and August.

The total cost for both months will be \$25.00.
For more information, Contact Julie Mulford 874-6377

Important new policies and procedures on the following pages.

New Procedures

These procedures were passed by consensus at one of the three Procedure Meeting held between March 2009 and May 2009.

Note: the district and the DVHCP jointly agree upon school policies, and any changes or exceptions to these require School Board approval.

Exception Procedure -An Exception Plan for an individual Learner can be made for any given program procedure or requirement. A written Exception Plan must be proposed and agreed upon during a meeting with all members of the consensus group (Learner, Parent, RC, and HQ) and the Director. The Exception Plan:

- 1) Clearly defines the details of the proposed exception, including background, proposal, and intent.
- 2) Defines the goals that will help determine the successfulness of the Exception Plan.
- 3) Proposes a time period for the duration of the Exception Plan.
- 4) Specifies a future date for the Exception Plan to be re-evaluated for its effectiveness and possible continuation.
- 5) Details how any applicable policies of the district and any applicable federal or state requirements will be addressed within the Exception Plan,
- 6) Is then modified or agreed upon, signed, and dated by the Learner, Parent, RC, HQ, and Director BEFORE the Exception Plan is valid and employed.
- 7) If all participants cannot reach full agreement during the proposal meeting or any follow-up meetings the persons proposing the Exception Plan can approach a gathering of all RCs to seek their collective approval or denial as a final decision.
- 8) All parties affected by the exception are notified by the RC and the HQ modifying the checklist accordingly.
- 9) The original signed agreement is filed in the Administration office.
- 10) A summary statement of the agreed upon exception is documented with in the Learning Plan

Computer Maintenance Procedure - When a Learner checks out a computer that has been previously turned in, a \$50 (one time) maintenance fee will be assessed to the Learner for the time the computer will be used by that Learner. This will be effective for the 2009 -2010 school year.

Out of District Enrollment - Families residing outside of Delta County would be allowed to enroll in the Delta VISION HCP. These families would have to maintain all program requirements and they would be required to travel to Delta County to attend all program required events and meetings at their own expense. In order to ensure that Delta County Learners receive first consideration, enrollment will be limited to only Delta County and Olathe Learners during the month of July. Open enrollment begins August 1st. This would become effective during the 2009-2010 school year.

continued on next page

Community Diploma Graduation Committee Procedure - All Community Diploma Learners will work with an in-house Graduation Committee but may invite additional members from the community to serve on their committee. The Learner will meet monthly with the In-house Community Diploma Committee to demonstrate the nine core qualities and to show completion of all graduation requirements.

DVHCP personnel who wish to be on the Community Diploma Committee will have to meet the following requirements.

- 1.) Must be an employee of the Delta Vision Program for at least two years.
- 2.) Must have a clear knowledge of the requirements for a Community Diploma.
- 3.) Must commit to at least one meeting per month (or more depending on the needs of the Learner).
- 4.) Participants must contact the appropriate staff member.

The committee shall consist of:

- Minimum of five DVHCP Committee members
- A chair person who has served on a Community Diploma Committee in the past
- Any additional community members chosen by the Learner
- The Learner's RC
- At least three (3) members must have served on a Community Diploma Committee in the past

Credit Diploma Credit Requirements - The 24 required credits for a Credit Diploma are as follows:

4 Language Arts credits	3 Math credits	
3 Science credits	2 Humanities credits	12 Elective credits

The consensus group is still free to determine the credits or courses that satisfy these requirements. Proposal effective start of the 2009-2010 school year for incoming freshmen.

Delta Vision HCP Payment Procedure for Post-secondary Classes - Learner may access allotted funds to pay for the following costs associated with the enrollment in and completion of a post-secondary class.

- Enrollment/registration fees
- Tuition
- Books
- Supplies or tool kits (consumable items only)
- Fees associated with licensing

These costs listed will only be covered if the Learner has the class documented within the Learning Plan and the consensus group agrees that it is the next logical step for the student and a wise way to spend their public funds.

If a student does not complete the post-secondary class or does not pass the class with a final grade of "C" or better, the family is responsible for full reimbursement of all items funded that were associated with the class.

Once payment has been made to the institution, the funds are no longer available regardless of outcome.