

Staff Meeting Minutes
Monday – January 7, 2008 – 11:15 a.m.

Present: Caryn Braddy, Angela Toothaker, Elaine Queen, Trona Denny, Marie Failing, Amy Bryant, Jeff Clemens and Cheryl Dyer.

- Advocate-we are going to wait on hiring a new RC? Yes, first we will see if there are any RCs that will take on Theanna's Learners. We will keep current families on the waiting list there until we can get all of Theanna's Learners placed. Short discussion with group.
- Vacation clarification-do we want to cash out last years vacation time? Cash out if you have it. This is an option because we can not afford for people to be taking the time off.
- Love and Logic-is open to the community.
- We still need a master key for the cleaning person.
- Theanna has turned in her master keys, computer and other VHCP property.
- TDS needs to be contacted-Marie will contact him. We need some changes made and Angela's phone is not registering.
- Side walks - who is going to clean them during the winter? Our landscape guy, Mr. Falcon, will clean the walk. If he can not make it we will have Nathan Bryant.
- Salary vs. Hourly-Salary we do not have to count/track hours but it would be a good idea.
- Learners for the Powerhorn ski days do not need to bring \$\$ it will come right out of the learner funds for the ski.
- Information meeting on new school-Thursday at 5pm Marie will call and get a back up location.
- Caryn will be gone next Monday for an ACT class.

1-07-08
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Some items for Small Group agenda:

DIBELS reminder-test results due back to Angela by the 20th. There is a label drop off basket in the workroom by the funding baskets.

Learners for the Power Horn ski days do not need to bring \$\$ it will come right out of the learner funds for the ski.

CPR reminder- January 12th 8-4 at office-must RSVP to Elaine

Do we have learners that want to take the Abstinence class?

PO for Rec Center must include a family label-they are in workroom.

Note to RCs that Angela is the new requestor-any exit, enrollment, learner change forms or CUM file need must go to her.

Information on new school-This Thursday at 5pm-need count so that we have enough room for everyone (Thursday by noon)

CSAP window