

Staff Meeting Minutes  
Monday – January 21, 2008  
11:30 a.m.

Present: Caryn Braddy, Angela Toothaker, Gerry Lell, Elaine Queen, Trona Denny, Marie Failing, Amy Bryant, Jeff Clemens, Sara Sharer and Cheryl Dyer.

- Today is Gerry's deadline for the Newsletter.
- Set dates for Staff Evaluations with Jeff and Caryn. Mondays and Tuesdays would work best.
- Trona is to check out Study Island for the program.
- Educational Committee needs some additional members.
- Educational Field Trips-if it is going through the educator is there any way that it can not go through the Educational Field Trips.
- Accountability Plan-Discussion Draft handed out. Discussion with Staff. Sara added some additional information regarding the "adoption of a curriculum". Current draft proposal is an abstract. It is a work in progress. No one person has the authority to decide the outcome. We are asking for feed back on the proposal. Be sure that everything you say is stated as an opinion on the matter, not fact. Caryn will be talking with current DAC members (parents) to give them her perspective on the draft. If we change things we also have to look at what it effects.
- Discussion on how to make our program more accountable with extra payroll issues. We need a way that we can be accounting for the man hours. If not it creates a real budget issue. We are really talking about things that are outside of the committees.
- Issue of having to ask Learners to leave the Library and other areas so that testing can occur. At this time it is unavoidable. Discussion of space needed. Caryn will contact John Macque again about enclosing the back porch area to assist with space.
- Hand out of Staff duties to review before passing out at Large Group.
- Discussion regarding past issues from the 1/14/08 meeting. Committee work and CSAP or other events that would occur.
- No Wednesday Classes during CSAP Testing time frame.
- Sara-Special Ed meeting-"SWAP" anyone with an IEP age 16 to 25  
Lisa Hawkins is the contact-classes that they offer to teach a trade.
- Discussion for families to look at all sorts of online/CD ROM curriculum.  
Plato, Aurora Springs and Odyssey Ware.
- Need to have the glass table top in the kitchen replaced.

1/21/08

Possible items for  
Large Group Agenda:

- updated notebook check list need to be changed
- Forms have been updated.
- Make an appointment to check semester in notebooks-  
February 15<sup>th</sup> deadline
- Staff Duties-who does what
- Payroll issue from 1/14/08 Staff meeting-extra hours in  
excess outside of budgeted committees.  
Example Compensation of CSAP hours
- HQ
- Educational Committee needs some additional members.
- Sara-Special Ed meeting-“SWAP” anyone with an IEP  
age 16 to 25 Lisa Hawkins is the contact-classes that  
they offer to teach a trade
- Amy with presentation on how the Discussion draft to the  
Accountability Plan would work, changes that have been  
changed, what that means.
- Learners left alone in the building after hours-big no no.
-