

Staff Meeting Minutes
Monday – February 18, 2008 – 11:15 a.m.

Present: Caryn Braddy, Angela Toothaker, Elaine Queen, Trona Denny, Jeff Clemens and Cheryl Dyer.

- Caryn will put together a Large Group Agenda. We discussed a few items and proposals.
- Thursday the 21st-we want to move to the sanctuary because of volleyball. It is all set up with a screen and phone jack. We will place the older kids into the Library for a movie or games and use the nursery for three years and younger. Both presenters have said this will be a web cast format. Caryn will see if we can get it out to our families via their home computers. We need to provide some kind of snack for the kids.
- Love and Logic-Paul comes in at 4:15 on Tuesday-will set his room up at Comport Inn and Elaine will make up a gift basket for him. Jeff will help with the projector and other items needed for the presentation. Is it a power point with sound? Is he bringing it on a jump drive? We need a few people at the front door to take tickets-Trona and Angela. We need to make copies for the group – Trona will pass these out. We also need someone to introduce him-Caryn will. Elaine will get him to the Art Center at 8am. Elaine will get some change for the cash box.
- North Fort office-invited us to join them at the Blue Sage in April. Opera Colorado. Do we have Learners that might want to attend? Cheryl will get a little more info from the North Fork office and then we will pass it on to RCs.
- Vision Fair-The Delta Christian Church is going to charge us for each area or room that we need.
- Funding issues- **1.** One family wants to fund food from Power Horn, are we going to do this? **WE WILL TAKE THIS TO LARGE GROUP TO CLAIRIFY DAY TRIP VS EDUCATION TRIP---WILL WE PAY FOR MEALS?** **2.** We have POs for PCI Education about \$2000 in items; some are “reading pens”. This is like an adaptation for a child with learning needs. We need to know who recommended this-what is the goal and need-is it in the LP? Why does this fit the need? **3.** Learner is requesting the remaining funds to pay for a trip to Finland. This is an Exchange Program with 4-H. We feel this need to go to Educational Trip Committee. Did we ever get more people on the Educational Trip Committee? Caryn and Elaine will join the committee.
- We need donated furniture for the silent auction.
- Supply Requisition Form-Jeff has looked at the forms. Caryn will look also and return to Trona.

- DAC-Update from last week's meeting. Joint Policy Book. March 6th meeting we will start working out the details for next year.
- Funding issues with the Bill Heddles Rec Center discussed. Guarantee of payment. Possible some type of form to have filled out with a list of Learners taking the class and then a guarantee form or vulture system.
- Space issue-RCs are starting to need larger notebooks for this year.
- Diplomas – we need to get Caryn's signatures-school seal-colors and mascot.—Angela and Jeff will work on this.
- Retreat set up for May 1 and 2 at the Whistling Areas.
- RC check list – there are two out there. One has a check off for Semester Transcripts one does not-either form will work.

- Project list for front desk-
 1. TABS for notebooks need to be made.
 2. Bind last year's notebooks or Caty may do it-Trona will talk with her.
 3. PO files