

Staff Meeting Minutes
Monday – February 25, 2008 – 11:15 a.m.

Present: Caryn Braddy, Angela Toothaker, Gerry Lell, Elaine Queen, Trona Denny, Marie Failing, Amy Bryant, Jeff Clemens and Cheryl Dyer.

- Durable goods-Cristen has a Learner exiting that broke their laptops screen by throwing it. The family agrees that they should pay for it. Do they pay for replacement of screen or entire computer and do they pay for it out of his VHCP funds or out of their pocket. PAID OUT OF THEIR POCKET—COST OF A NEW COMPUTER.
- Health Survey-CO Department of Education. Cheryl will complete this survey for the program.
- Amy-She and Marie will switch days at the front desk. Amy will be working Tuesday afternoons to complete her office hours. She will work on Project List from the office and other duties. They should really block their time into hours instead of minutes.
- Front desk will bring the Project List to the staff meetings so that the list is prioritized. Trona will speak with Caty to see if she is going to bin old notebooks, if not, the girls at the front desk will.
- Amy-Marie-Jeff will get together to set date to organize the front desk. It needs to be user friendly.
- VOP-Gerry thinks that the mandatory VOP is not working for a number of reasons. Are the RCs really thinking about it seriously who they put in? We will leave it the way it is and the nominations will be reviewed and a final choice made.
- Notebooks-RCs are finding that things are being taking out of their notebooks-example- a DOG that was checked off in the past is no longer there. ???
- Notebooks-Marie only has two left to check from her list. Notebooks were in good shape those that were not Jeff has a list of so that it can be discussed with the RC.
- 6th grade Spelling Bee – we need names in by Wednesday. Marie will call all RCs.
- Marie will call RCs to remind them about the vote – ballots due 5pm on Thursday.
- Short discussion over the online curriculum web cast from last week.
- Wednesday Class-can the program buy books for Wednesday Class? The books would stay here-yes they could become a library book. Specifically Typing Class coming up, buying books for each student. It should come from learner funds. If they are going to keep the book and benefit from it then they should pay for it out of the Learner funds. The CPR class would be something different all together.
- Elaine-Caty would like to offer a class on Sexual Harassment. Caty thinks that we need to put this into place so that the school is protected. We should add it to our agreements/contracts with our families? Possibly a Code of Conduct put into place. Could we have something/class in place for the older learners? The problem with that is the kids that need to be there won't. Continued discussion. Again this may fall under the Code of Conduct (how would we enforce it and put it into action). Marie and Caty will be part of the conversation when we make the changes to the agreement. **RETREAT ITEM.**
- Concern with items/workshops/programs (Study Island-AR-Love and Logic-Quarter Mile Math) that are funded by our program that people do not participate in or make use of. It would help if we had RCs get out there and promote the projects. We do need to be careful of what we spend our money on but we do need to try new things for our program.

- Discussion over letter from McMillan regarding the PPR% and expectations from RCs. Whatever choices we make we need to be ready for the consequences.
- Dick's WO Tech proposal in your mailbox. Stating that the program will fund as a program sponsored trip. We really feel that this trip is worthwhile. We will all sign this as an agreement to the program funding the trip. **PASSED**
- Educators can also propose a trip that directly coordinates with the class-the proposal would cover all students in their class. Their proposal would need to go through the Educational Trip Committee.
- DAC update from Caryn. This Thursday will be the vote on the curriculum. DAC will review all the ballots and make a final choice. We need all the input possible from our families.
- Stewards meeting tonight-executive section. Meeting will be in reference to the PPR% letter from McMillan, contract negotiations and general preparation for the next School Board meeting.
- School Board meeting this Tuesday 7pm at Garnet Mesa. Would be a great idea to be there. Hopefully there will be public comment from the Stewards and issues on Sole Chartering Authority, contract negotiations and appointing the VISION negotiation team.
- Web site-Study Island and Odyssey Ware have a link from our site. There is also a new student blog from outside of our program on the web. You will find all the information on the site.
- Jeff spoke with Todd, city finance, about the problems with the Rec Center. Todd thought that coming up with a system that would work with the center would be best. Verification process so that Learners can get into the classes without having to pay in advance. We need to present it to Wilma at the center. If we cannot get things worked out with Wilma we need to go to the city manager to try and solve the issue. Trona-Elaine-Cheryl will work things up a system and present to Wilma.
- Jeff wants to know how to handle a situation with a RC and family problem. Issues with notebooks and documentation. Does he go to RC and families differently? There needs to be a growth process in place for this person having issues with requirements. There are concerns with two RCs. As the HR person he will set up a meeting with the RC and Caryn so that there can be a plan put into place for the RC. The group must approve the plan and there must be change and growth from the RC.