

Staff Meeting

3/10/09

Present: Jeff, Cheryl, Elaine, Caryn, Angela, Amy, Gerry and Dick.

Marylee Layton-Couch came to the staff meeting to present a prom proposal (attached to hard copy in office). General questions asked. Ticket admission will go back towards cost. Discussion over the student to chaperon ratio. Caryn will look this up at the DO to see what policy they have in place. The chaperons need to know what their role is. Marylee needs to work up something for the chaperons to see. The neighbors and Delta Police office need to be notified of the event. Staff would like Student Task Force to develop guidelines for prom to refer to in the future. Suggested preselection of the music list. They are going to invite the students from the other VHCP. Given flexibility within the listed budget. **Prom Proposal passed and posted to Google calendar.**

Dick- \$1.85 mile to use district vehicle. \$1491.10 plus gas cost to go to Wyo-Tech if we use the DO van OR \$400 for Thrifty car rental. Caryn is going to look into this and get clarity from the DO about the actual cost. Could we purchase a van in the future? For this year's trip to Wyo-Tech students may take their own vehicles and caravan.

Cheryl-

Purchase supply request and DO supply orders are all going to be in the DO catalog notebook. This way everything is in one place.

Julie Mulford is having a math workshop. She is going to have a guest speaker. Could we get the speaker a gift card? Elaine will pick one up for him. The HQs should have a budget next year; they have needed a lot of items (ex. projector, tables and chairs).

Funding question from RC presented by Cheryl. The item being requested has been brought to the DO before and not passed. Cheryl will talk with RC and let them know the circumstances surrounding the decision.

Caryn and Cheryl meet with DeeDee Lousignont. She was able to help them a great deal with the Quick Books. Handed out break down of accounts-staff to take a look and see if things should be in different categories. Discussion over the Designated Funds, how would we like to be able to carry out the Learners request?

Jennifer-Yearbook dedication page. If the four students can get consensus on who to dedicate the page to they can proceed.

Elaine-Julie would like to do Math Lab over the summer (free to the Learners but pay the educator). We could only do it over the summer when the office is open. Discussion over the concerns of offering classes during the summer. We have an overall problem with the process of who offers what through the MOOs. The MOO educators would need to be an employee and need to be finger printed. The cost of the sponsored MOOs would still need to be supplemented. DAC will take on this process and come up with a proposal for the April meeting.

Eric Faber has emailed a proposal to Elaine for staff to review. Discussion over the proposal. At this point we are going to leave things the way they are. Proposal did not pass - Elaine will get the information on to Mr. Faber.

Family invoices for a damaged computer. The mother claims that the computer was working when she turned it in. We have the documentation that it shows it was damaged. Elaine will talk with Terry Kimber about this particular case. We need to have a process in place that documents when it was returned the parent signs off on that. Discussion over the different ways we could have this process set up.

Caryn-

Board of Stewards meeting tonight.

Student Task Force did pass their bylaws and will present to BOS and then to DO.

Dolly has set training meetings with Plato. We need to change the trainings for April. She was planning on a parent training for the evening. We are looking at a check list for Plato that would outline receiving a credit. Shannon Clemens has put together a proposal along these lines (credit check list/guidelines).

Policy Proposals due tomorrow.

Jeff is going to look at the AutoCAD program for the Staff office. We may need to buy more chairs for the school buildings.

Angela spoke with Marylee about picking up recycling and emptying the bins. Caryn will email the Student Task Force asking them to put together a schedule of pick up.