

Staff Meeting

6-2-2008

Present- Amy, Angela, Jeff, Cheryl, Caryn, Elaine and Marie

- Office schedules-we need to have staff here at all times. We need to make sure that there is someone here while Marie is at lunch. While Amy is gone in July she will have someone in to cover for her. This person will help get copies made and mailings out. Get your new summer staff hours to Angela.
- There will be a news letter out for July.
- Elaine-Wednesday classes for parents are set for July and August. Do we know what the classes will be? Choosing a curriculum, have Gerry speak with families, struggling learners-the tiers, funding, Google land, Jane to set up school schedule... Jeff will get with Elaine to coordinate schedules.
- HQs-We would like one in each core subject. We need to figure out how many HQ and RC we would need to hire.
- Parent Conference-do we know how many we may feed? Amy wants to make sure that she does not have too much food left over. Staff decided to go for 300 people.
- Could we purchase cubbies to put into the library or other areas of the office? Do we want to order these? We would still have a problem with them leaving things over night. We need to encourage kids to use the shelves and hooks that we have. We could clear things out monthly. What might we get for RC to have? Same as the shelves in the hallways. We could even use the door hanger hooks. Coats are an issue during the winter. Does Jennifer know how she wants to set up the library? We need someone to design the rooms and get comments-Amy will get with Jennifer and they will get the info out to everyone.
- Jeff-handed out a draft of the contract of agreements. Please review all the info and get it back to Angela (any changes needed or wanted). We need to have staff check for accuracy. Jeff and Angela will work on the new application. We also need to reword the Durable Goods Form. The issue is that things are not always costing \$500.
- Jeff-spoke Aaron Clay to clarify a few things 1. Playground signs – Aaron said that we do not need signs or rules posted, unsupervised playgrounds are fine. Aaron said that we are likely up to code with our equipment and that the DO has all the insurance coverage we need. We could come up with a letter for families to let them know what their child is doing on the playground that is not acceptable. 2. There are three ways to exit a Learner. Truancy, expulsion or non-compliance. Aaron said that we could follow truancy (true attendance issue). Expulsion would be for drug use or violence. They would be gone from all district schools if they are expelled. This process would involve the superintendent and the School Board. We can exit a learner based on non-compliance when learners are in violation of their contract with the program. We can exit or we can withhold credits and funding if necessary until compliance is made.

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3. Credit recovery-Both our online curriculums offer a “credit recovery” program. Aaron said that we must make sure that the credit recovered has nothing to do with non-secular curriculum. Aaron suggested that we get the two online curriculums onto the approved list.
4. Could employees double as contract labor (example our landscape guy and cleaning person)? NO- you cannot do both. An independent contractor has the right to say “no” to a job. How might this effect people like Julie Mulford (employ and contracted)? It would not - She will be a hired HQ and individual families contracts her for education, that is the difference.
- We do have confirmation from John Jones that all our out of district Learners will be grandfathered in.
 - Registration Orientation-June 5th at Performing Arts building at 7pm. Angela to print student list for check off as they attend (list by RC). Be there at 6:15 to help. Caryn would suggest RCs to be there or at the 24th meeting. We can have blank copies of form there. On the menu of options-will there be individual cost-what level of priority would the learners have for sign up. Discussion over the Wednesday classes. If you sign up and the class is full-how does that work? We could offer the class again and they would have first right. The office would set up the cost of the class. We need to not schedule another classes for Wednesdays until we talk with the HQ and VISION sponsored classes. Could we gear the Wednesday classes to offer a class for each level (ele-middle-high)? Discussion over the HQ workshops. Educators signing up for space must have a class set for that time frame, not just signing up for space. We need to look at the booking of the Garnet Mesa rooms.
 - Cheryl will get info to John Jones about our “Good News” for School Board meeting. Jeff will present for our program if necessary.
 - Next Stewards meeting is set for Monday, the 9th of June here at the Delta VISION HCP office.
 - Discussion over possible reimbursement of mileage for RCs. What might this look like and why? If we do anything we need to have it in place soon.
 - We need handbooks done before July 1st. Family Handbook – RC Handbook – Program Handbook – Funding Handbook and Educator Handbook. Caryn will work on the program handbook and send out for everyone to look over. Then we can pull the information out for the other handbooks. We need to put together a graduation procedure handbook. We need to define these things.
 - Trona had prizes left over from the retreat. Can we give those prizes to the Journalism Class for all their hard work? We do not want it to be picked apart, why can’t my class have these things? Amy-made the comment that the class benefited the entire school. We will take it to small group.
 - We need a new RC Rep for RC supply orders. Bring up at small group.
 - RSVP for Parent Conference

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- Angela-Calendars for the new year. If there are things you would like to have posted please get them to me. CUM files-To close CUM files I will have a signup sheet for RC. They can get their files out before their meeting. Bring up committee sign-up sheet again at small group.
- Small group agenda—RCs need to get a list of learners that will transfer to new RC for next year to Jeff.