

Staff meeting

9/09/2008

Present:

Angela, Jeff, Elaine, Cheryl, Trona, Amy and Caryn Dick, Dan, Dolly Jennifer

There will be a new family orientation this Wednesday at 7pm. Jeff hopes to have about five or six families come. There are still people on the waiting list; some he has confirmed are doing something else for schooling.

RC Buddy-when someone is out of town we need a back up. Everyone needs a backup for their families to contact but not necessarily a RC Buddy. Discussion of how this could help new RC. We could pair the new RCs with a current buddy system. LOOK FOR RC BUDDY LIST. We want to match RCs with similar # of learners.

TRAINING-We would like to replace one of our RC trainings with a BBQ or something. This way everyone has a chance to reconnect with others. We need to invite everyone (HQ and specialist).

Learning Plans-HQs are not looking at them at all PART TIME Learners-Learning Plan how are they going to be reviewed? Caryn can review them—ANGELA -GET HER A LIST OF PART TIMERS.

We need another sub for the front desk. Put it out to everyone-The DO has a list of subs that we could choose from. Cheryl will send out an email to see if anyone is interested in sub training.

SUPLLIMENTAL FUNDING-how do we deal with the rodeo funding? Discussion. PERSONAL GAIN -We have the statement that they cannot financial benefit from an item funded. If the potential is there to \$\$ benefit we cannot fund it. This meeting with the supplement committee would be to set priorities as to what to fund. Caryn suggest placing a rubric so that it is clear at to what the priorities are—where did you spend your 2150? What do you want to spend the extra on? The committee wants to HQs involve also.

Work order forms—Amy has given out the keys that have come in. there are still a few that need to come in. We need to get a procedure for contacting John McHugh. Can we create and have a copy of the work order so that everyone knows what has been happening. In the past he has been emailed the work order. It would be a great idea to have one person as the contact person and then a backup. WE NEED TO HAVE THE PROCESS WRITING OUT. Write it up so that we can discuss it next Tuesday. We can put names in next week.

Garnet Mesa Building-We have ordered locks to go on the cabinets at Garnet Mesa. We need to make sure Jose has a key to clean.

The new copier came in for the RC workroom. We can scan and save docs within it so that you just go in and choose the one to be printed. You can email and print off of it. Jim would offer an in-service to training us. Then those people can train others. First train staff. Dan could train the HQs. Amy will get Jim here on next Tuesday 11 to 12 time frame for training.

Dick-Sponcered by the Ledge of Charter School –Dealing with CSAPs. He showed us a presentation that dealt with growth of an individual using a CDE growth model chart. The growth based on individual scores. Dick comments that they are comparing apples to apples. Discussion over how we can use this information from the growth chart. Information can be found on the CDE website.

Discussion over Google email list.

Elaine- OCT 15 Imagines of the World are going to be here again. \$575.00 - do we want to have them back again last year? The kids that went last year LOVED it. Could it be a Wednesday class? Could we have it at the Delta art center? We will go ahead and do it. Elaine will make the final arrangements.

HQ meeting yesterday—HQ request will go through AMY. Can we set up a separate budget for HQ seminar? The \$\$ would come out of Elaine educator budget. If we can get a dollar figure to the HQs they can prioritize budget their \$\$\$. The same for the RCs. Elaine budgets needs to be broke down to show RC, HQ and PROGRAM that we know what \$\$\$ is there.

Caryn has a Steward meeting tonight at 5pm at the SC. NF is having Dave Cary come in to speak tonight at the 6ish. He will speak about the foundation on which VISION was built.

We need two new reps for the Stewards. A parent and a community member. We really need a strong steward's board. Caryn is going at request that they go back to a quarterly meeting since we are no longer in contract negotiations. Hopefully it is just a routine meeting

Dan HQ- a student wants to upgrade a personal item. We cannot. We do have memory here at the office that we are not using. We could, this once, sell her the memory for her computer, that she pays for with her \$\$ not VHCP funds. Discussion over another learner's record. Digital projector—HQ want one. Discussion—they do not have a blank wall but we have an extra screen. They do not want to check out and haul the projector that we have back and forth. Dan HQ gave the staff reseach information on projectors.

RC TRAININGS-next week Caryn will give a presentation. Dolly will present on the online curriculum process and Angela will give the WHY? On enrollment forms. At training we can give the CDE growth model chart and check list procedures for Nathan and computers.

Trona-Clarify information about the program budget. She adjusted all payroll forms. Placed Work Order to Nathan about Year book computer.

HOURS: Computers-We will get a trouble shooting sheet so that people are doing that before IT gets it. Nathan will put together a process. His hours are so great we may need to adjust his payroll. The

people could trouble shoot it their selves. Dolly hours are heavy she hopes that they are going to taper off. Dolly can also make a cheat sheet or check off.

Dolly-update on curriculum—a few more signing up for PLATO that OW---about a total of 80+ kids. She wills double check. Dolly has email to set up training.

Angela-We currently have 270 learners, 22 of them PT. Still have about 10+ learners to enter.

New graduation supplier-Heffer and Jones. General information given.

DAC -personal email invites and place into newsletter

Sr Orientation – Set for the 16th. Hope to have other seniors attend.

In house numbers-right now we have about 9 kids signed up and hope to have more.

Committee-PR do we need to have this committee???YES!!! Review the committee sign up and place anyone that does not have the required number on a committee. PR what is the goal and who is going to do all the work? Do you need a budget?? It really depends on the goals.

Seminar s— Emails questions out about the seminars so that everyone can say yes or no to go and yes or it's a great idea. Maybe two process one email and on at training.