

Staff meeting

9/16/2008

Present: Angela, Jeff, Caryn, Jennifer, Trona, Amy and Elaine

Cheryl is at jury duty.

Trona--Fun motivational thing--please pass to another staff member each week.

Amy-Copier guy is coming to day at 11am for our training. Staff will then training people.

RC asked if the program would pay for printer ink used at home. No we will not. We do have the other copier networked for everyone to use. Encourage them to come into the office to print.

Jennifer-about 30 kids enrolled in the AR program. We still need to encourage families to participate.

Book it starts next month---K-6<sup>th</sup> grade. Parent fills out the goal sheet and when completed the student gets a Pizza Hut certificate from the front desk.

There are headphones available for check out for online curriculum use while here at the office.

Safeway receipts – refer to Jennifer 's email. \$\$ back to your school.

Jennifer plans to contact Gumdrops Books for a Library fundraiser. Pledges for time read. The kids earn prizes and the library gets \$\$ for AR books. We really need to get this into the newsletter.

Trona is going to check into a NEW Schwan's fundraiser where the kids do not actually sell.

School Pictures--we need to research and find someone to take photos. Jennifer has generated an email to families. Some names mentioned by staff. The journalism class wants to take bids.

Caryn-Special Services meeting today at 2pm about an issue that needs to be discussed. Sara is on vacations so it will only be Caryn and Amy (directors) at the meeting.

Newsletter information needs to get to Gerry; he will need it by Monday.

Gas stipend--we would need to know where we are taking that money from. Short discussion, suggested to claim the extra mileage on your taxes.

Caryn will be working on the voiced concerns from today's training.

Jeff-HQs need to know about the student using Christian curriculum but not counting hours. They may not have hours listed in math for example. If they are using a curriculum that is not secular and they are not proficient on CSAP, they must be listing hours to represent how they are addressing the CSAP issue. They must be doing something.

Angela-committee sign up. Email sent out to all that need to sign up for more committees. We also have a list of RC Buddies with Learner numbers so that we can match new RC to them.

Seminar “dealing with difficult people” Those that went said it was great. Everyone needs to hear this. Maybe we could give the info out at a RC training.

Elaine-What if a class is not really what a student thought it was going to be. We need to have the feedback from the students. What does their contract of agreements have in place? Discussion. It needs to be listed how long you can “try” the class. Would the \$\$ be documented and just returned? On the WJ we need to have it documented no matter what. They need to also have spoke with the instructor about the issue-we do not have a process. We need to make sure that there is communication. The RC needs s to help facilitate the meeting. Ideally you pay before you get into the class but once we get into the year we need to get them in the class and going.

Elaine can send out an email for Vanguard Ventures. There are still spots open as of today. We could even have two Vanguard Venture classes.

Korow’s Science class-they are certifying it secular in nature and we can pay for and count all their hours. We need to have a statement that says why it is different than what they are offering in Mesa VISION. We need to have something on file if we are questioned. It is a different class.

Handicap parking lot space-we really needs to repaint the spot that we are not using and get a sign for the spot that we are using as a Handicap spot—Trona will order a sign.